



**CITY OF LOCKPORT
AMUSEMENTS, AUTOMATIC AMUSEMENT DEVICES (VENDING MACHINE),
EXHIBITIONS/CARNIVALS APPLICATION**

Office of the City Clerk
222 E. 9th Street/3rd Floor
Lockport, Illinois 60441
Office: 815-838-0549 Fax: 815-838-9498
Website: www.cityoflockport.net

This application pertains to Chapter 110, Business Licensing - §110.50
Amusements; §110.51 Automatic Amusement Devices; §110.52 Billiard and Pool
Halls; §110.53 Bowling Alleys; §110.54 Circuses; §110.55 Exhibitions and Carnival
(per Lockport Code of Ordinances)

CHAPTER 110: BUSINESS LICENSE

SECTION 110.35 LICENSE FEES

CLASSIFICATION	LICENSE FEE
(A) Amusements.	
(1) Automatic Amusement Devices (Video games, Pinball machine, Jukebox, CD player, Dart board, Plush games, Cranes)	\$25.00 per device/per year
(2) Billiard and Pool Tables	\$25.00 per table/per year
(3) Bowling Alleys	\$10.00 per alley/per year
(4) Circuses	\$25.00 per day
(5) Exhibitions and Carnivals	\$25.00 per day/addtl \$10.00 inspection charge per ride per carnival
(6) Motion Pictures Theaters	\$100.00 per year
(7) Outdoor Motion Pictures	\$100.00 per year
(8) Non-Coin Operated Amusement device	\$50.00 per year
(9) Shooting Galleries	\$50.00 per year
(B) Food and Beverage Dealers.	
(1) Vending Machines (pop, snacks, bubble gum, stickers, toys)	
(a) \$.01 to .50	\$5.00 per machine/per year
(b) \$.50 and over	\$10.00 per machine/per year
(2) Milk Vending Machines (per machine)	
(a) \$.01 to .50	\$5.00 per year
(b) \$.50 and over	\$10.00 per year
(3) Ice Cream Trucks, Ice Cream Bicycles and other human-powered vehicles and food dispensing vehicles or carts (per vehicle)	\$25.00 per year
(C) Merchants.	
(1) Cigarette Vending Machines (per machine)	\$10.00 per year
(2) Massage Parlors	\$100.00 per year
(3) Taxicabs (per cab)	\$25.00 per year

**APPLICATION FOR AMUSEMENTS, AUTOMATIC AMUSEMENT DEVICES (VENDING MACHINES),
EXHIBITIONS/CARNIVALS,
OFFICE OF THE CITY CLERK
LOCKPORT, ILLINOIS 60441**

PLEASE PRINT

DATE: _____

1. CORPORATION NAME: _____

2. BUSINESS NAME(DBA): _____

3. BUSINESS ADDRESS: _____

4. CITY: _____ STATE: _____ ZIP CODE: _____

5. BUSINESS TELEPHONE NUMBER: () _____

6. BUSINESS OWNER'S EMAIL: _____

7. BUSINESS OWNER'S FULL NAME: _____

8. OWNER'S HOME ADDRESS: _____

9. CITY: _____ STATE: _____ ZIP CODE: _____

10. WHAT IS THE NAME OF THE BUSINESS WHERE VENDING MACHINE(S)/AUTOMATIC AMUSEMENT
DEVICE(S) ARE LOCATED? (If you need additional space, please use extra sheets of paper)

11. WHAT IS THE FULL ADDRESS OF THE BUSINESS WHERE THE VENDING MACHINE(S)/AUTOMATIC
AMUSEMENT DEVICE(S) ARE PLACED?

12. WHAT IS THE NAME OF THE VENDOR COMPANY WHO OWNS THE MACHINES?

13. LIST THE TYPE OF AUTOMATIC AMUSEMENT DEVICES/VENDING MACHINES

(If you need additional space, please use extra sheets of paper)

TYPE OF MACHINE

AMOUNT ON MACHINE IF UNDER .49 CENTS

- 1. _____ AMOUNT ON MACHINE _____
- 2. _____ AMOUNT ON MACHINE _____
- 3. _____ AMOUNT ON MACHINE _____
- 4. _____ AMOUNT ON MACHINE _____
- 5. _____ AMOUNT ON MACHINE _____
- 6. _____ AMOUNT ON MACHINE _____

14. BOWLING LANES: HOW MANY? _____

15. ARE YOU APPLYING FOR A CIRCUS LICENSE? ____ YES ____ NO

(It shall be unlawful to conduct any parade connected with a Circus in or on any public street, alley, or other public way or place in the City, unless a permit is first obtained from the Chief of Police. Such permit shall specify the route to be followed, and shall be accompanied by a bond in the sum of \$10,000 conditioned to indemnify the City for any loss, damage, or liability incurred or caused by the conduct of the parade per §110.54(C) of the Lockport Code or Ordinances).

16. ARE YOU APPLYING FOR AN EXHIBITION AND/OR CARNIVAL LICENSE? ____ YES ____ NO

(A Certificate of Insurance for Public Liability insurance covering damages arising out of the use and operation of devices and facilities operated in connection with the Carnival or Exhibition needs to be submitted. The insurance shall be in the minimum amounts of \$1,000,000 for each person, and \$1,000,000 for each accident. Additionally, the City shall be named as additional insured under the insurance policy per §110.55(D) of the Lockport Code of Ordinances. All Carnival employees shall register in person at the Lockport Police Department per §110.55(E) of the Lockport Code of Ordinances. If requested, the Organizations and/or Businesses may provide security and police protection at its own expense. The City would be reimbursed in full for the cost of any back-up police protection furnished by it. The cost for security and police protection is \$55.00 an hour and you may contact the Lockport Police Department at 815-838-2132. All Carnival rides need to be inspected by the Lockport Building Department Inspector. The inspection fee is \$10.00 per ride per §110.55(G) of the Lockport Code of Ordinances).

17. CARNIVAL RIDES: HOW MANY? _____

18. PLEASE SPECIFY THE LOCATION OF THE EVENT:

19. EVENT DATE(S): _____ RAIN DATE: _____

20. STARTING AND ENDING TIME: _____

21. USE OF A CANOPY, TENT, OR OTHER TEMPORARY STRUCTURE? ____ YES ____ NO
(Building Permit may be required: No stakes are to be driven into any public street or public sidewalk). The Building Department can be reached at 815-838-0549 press 5.

22. USE OF A STAGE? ____ YES ____ NO (Building Permit may be required)

23. USE OF FOOD VENDORS OR CATERERS? ____ YES ____ NO
Name of Business: _____

24. USE OF PORTABLE RESTROOM FACILITIES (port-a-johns) ____ YES ____ NO (Must be located on private property and the number shall be determined by the Building Official).

25. IF GRANTED A LICENSE HEREUNDER, WILL YOU OBEY THE ORDINANCE OF THE CITY OF LOCKPORT? ____ YES ____ NO

For and in consideration of investigation and consideration by the City of the propriety of issuing said licenses, the undersigned fore with deposits the license fee required hereunder and agrees to be bound by all the terms and conditions of Chapter 110 Municipal Code of the City of Lockport, governing the terms of issuance of said License and refund of any monies deposited and also all terms and conditions of the Ordinance under which application for License is hereby made.

Further, that the terms hereof become a part of said License when and if issued.

APPLICANT'S SIGNATURE / DATE

RETURN COMPLETED APPLICATION AND FEE TO: Donna Tadey, City Clerk's Office, 3rd Floor or dtadey@lockport.org

AMUSEMENTS

§ 110.50 GENERAL PROVISIONS.

(A) *Application.* The provisions of this chapter, except as to licensing and fees, shall apply to all public shows, theatricals, circuses, and other amusements in the city.

(B) *Licenses.* It shall be unlawful to conduct or operate any amusement which is open to the public and for which an admittance fee is charged, without having first secured a license provided the provisions of this section, shall not be held to apply to those amusements which are specifically licensed by any other ordinance of the city.

(C) *Order; crowding.* The audience of any amusement, show, or theatrical must be orderly at all times, and it shall be unlawful for any person attending such amusement, show, or theatrical to create a disturbance in the audience.

(D) *Inspections.* It shall be the duty of the Chief of Police to see that every exhibition, amusement, theatrical, or other public show or amusement is inspected by a member of the police and to insure conformity with the provisions concerning such amusements.

(E) *Smoking.* Licensee shall comply with the Smoke Free Illinois Act, ILCS Ch. 418, Act 82, §§ 1 *et seq.*, and prohibit the smoking of tobacco product, including the use of an electronic cigarette, in any place or in a manner prohibited under the Smoke Free Illinois Act, ILCS Ch. 418, Act 82. §§ 1 *et seq.*, and shall prohibit anyone from smoking a tobacco product, including the use of an electronic smoking device, indoors or within 15 feet of any entrance.

(F) *Signs.* It shall be the duty of the owner of such premises or of the occupant in charge to comply with the signs required under the Smoke Free Illinois Act, ILCS Ch. 418, Act 82, §§ 1 *et seq.*, or as so required by the city related to the prohibition of smoking tobacco product or using electronic cigarettes indoors or within 15 feet of any entrance.

(G) *Exit lights.* It shall be the duty of the owner or occupant in charge of any building or hall used as an assembly hall with accommodations for 100 persons or more in which theatricals, shows, amusements, lectures, and other entertainment is offered, operated, or presented to provide and place a sign, on which the word "Exit" shall appear in letters at least six inches high, over every door or other opening from such hall to every means of egress therefrom, and a light shall be provided with a red globe and placed at or over such sign, which light shall be kept burning during the entire period that the hall is open to the public and until the audience has left the hall.

(79 Code, § 110.030) (Am. Ord. 21-014, passed 7-7-21) Penalty, see § 10.99

§ 110.51 AUTOMATIC AMUSEMENT DEVICES.

(A) As used in this chapter, the following definition shall apply. **MECHANICAL OR ELECTRONIC AMUSEMENT DEVICE.** Any mechanical or electronic amusement machine or device, including but not limited to pool and billiard tables, the operation of which is governed and controlled by the deposit of currency, money, credit, electronic currency, tokens or a similar equivalent, or other item of value operates as a game or contest of skill or amusement of any kind or description. This includes each machine vending recorded music, jukebox, or a period of radio or television entertainment; provided this does not include coin-operated radios or television sets in private quarters.

(B) *License fee.* It shall be unlawful for any person to install, operate, or maintain any such mechanical amusement or music device without having first obtained a license. Applications shall be made to the City Clerk.

(C) *Issuance.* No license shall be issued except to a person of good character. Upon approval of the applicant and the payment of the license fee, the City Clerk shall issue a stamp or self-adhesive

permit bearing the official logo for the City of Lockport and the calendar year in which the license was issued. One license shall be issued for each device licensed and it shall be placed in a conspicuous place and so affixed that it cannot be transferred from one machine to another.

(D) *Devices to be kept in plain view; gambling devices unlawful except pursuant to state law.* All such devices shall at all times be kept and placed in plain view of any person or persons who may frequent or be in any place of business where such devices are kept or used. It shall be unlawful for any license holder to suffer or permit any species of gambling in the premises, or any part thereof or any place adjacent thereto, under the license holder's control unless authorized by state law.

(E) *Inspection.* The Chief of Police shall inspect or cause the inspection of any place or building in which any such device or devices are operated or setup for operation, and inspect, investigate, and test such devices at least twice each month.

(F) *Gambling devices prohibited.* No automatic amusement machine involving the use or depiction of roulette, slot machine-style games, keno, bingo, playing cards or dice, including but not limited to those commonly called "Poker," "Blackjack," "Twenty-One," "Little Casino," or "Craps" machines, shall be licensed or permitted in the city. All such machines described in this division are hereby declared to be gambling devices under this code and are prohibited in the city, unless so authorized and licensed as video gaming terminals as defined by the Illinois Video Gaming Act, ILCS Ch. 230. Act 40, §§ 1 *et seq.*, as amended, as prescribed under this chapter.

(`79 Code, § 110.031) (Am. Ord. 12-036, passed 8-15-12; Am. Ord. 21-014, passed 7-7-21) Penalty, see § 10.99

§ 110.52 BILLIARD AND POOL HALLS.

License required. No person, shall operate, maintain, or conduct a billiard, pool, bagatelle, or pigeonhole table open to the public without having first obtained a license. All applications for such licenses shall state the intended location of the place of business and the number of tables to be used.

(`79 Code, § 110.032) Penalty, see § 10.99

§ 110.53 BOWLING ALLEYS.

No person shall operate or maintain a bowling alley open to the public without having first secured a license. Applications for licenses shall be made to the Clerk and shall be in writing and state the intended location of the place of business and the number of alleys to be used.

(`79 Code, § 110.033) Penalty, see § 10.99

§ 110.54 CIRCUSES.

(A) *License required.* No person shall conduct or operate a circus in the city without having first obtained a license as is provided in this chapter.

(B) *Application.* The applications for such licenses shall be made to the City Clerk and shall specify the place in or on which the circus is to be conducted.

(C) *Parades; bond.* It shall be unlawful to conduct any parade connected with a circus in or on any public street, alley, or other public way or place in the city, unless a permit is first obtained from the Chief of Police. Such permit shall specify the route to be followed, and shall be accompanied by a bond in the sum of \$10,000 conditioned to indemnify the city for any loss, damage, or liability incurred or caused by the conduct of the parade.

(`79 Code, § 110.034) Penalty, see § 10.99

§ 110.55 EXHIBITIONS AND CARNIVALS.

(A) *Definitions.* For the purposes of this chapter, the following words and phrases shall have the following meanings ascribed to them respectively.

CARNIVAL. Amusement activities, rides, merry-go-rounds, booths for the conduct of games of skill, food dispensing facilities, and sideshows.

EXHIBITIONS. Menageries, carnivals, sideshows, and other similar amusement enterprises which are open to the public and for which an admission fee is charged.

(B) *License required.* It shall be unlawful to conduct or operate within the city any exhibitions or carnivals which are open to the public without first securing a license, provided this section shall not be held to apply to those amusements or exhibitions which are specifically licensed in other sections of this chapter.

(C) *Condition of license.* In addition to other requirements, the applicant shall furnish suitable evidence of his intention and ability to comply with the following conditions. The operator and sponsor of the carnival or exhibition shall each be wholly responsible for maintaining order, and for keeping the site clean, free of trash, papers, and other debris. Trash containers in adequate number shall be placed in convenient locations for the use of the public. No ride shall be placed in operation for public use until the same has been inspected for mechanical, structural, electrical, and other hazards, by the Building Commissioner, Electrical Commissioner, and other officers or employees of the city having jurisdiction. Adequate safeguards shall be placed to protect both operators and the general public from inadvertently coming into contact with moving parts, belts, motor gears, electrical switches, and other possible or potential hazards.

(D) *Insurance.* No license shall be issued for conducting an exhibition or carnival until the applicant has placed on file with the City Clerk a certificate of insurance indicating that there is in effect public liability insurance covering any damages arising out of the use and operation of devices and facilities operated in connection with the carnival or exhibition. The insurance shall be in the minimum amounts of \$1,000,000 for each person, and \$1,000,000 for each accident. Additionally, the city shall be named as additional insured under the insurance policy.

(E) All carnival employees shall register in person at the Lockport Police Department. The registration will consist of the following:

(1) Each employee will be required to produce a valid photo ID, i.e. drivers license, State ID card or other means of identification.

(2) Each employee will be required to fill out a personal data form which will include name, address, date of birth, social security number, vehicle information and thumb print.

(3) Each employee will be photographed.

(4) Each employee will be furnished with a numbered photo ID which he or she will be required to wear on the front outside portion of his or her shirt or jacket, readily visible to the public.

(5) Employees who violate this section are subject to fine.

(F) The hours of operation shall be from 10:00 a.m. until 10:00 p.m. Sunday through Thursday and 10:00 a.m. to 11:00 p.m. on Friday and Saturday.

(G) The operator shall provide security and police protection at its own expense. The city shall be reimbursed in full for the cost of any back-up police protection furnished by it. There will be a \$25 per day fee and a \$10 fee for each ride inspected.

(H) The operator shall be required of all its suboperators, vendors, and persons contracted to do work in any manner, the name, address, and social security number of every employee or officer, including

Federal Tax Number (FEIN) of the businesses or employers, before the operator begins and kept current during the period of operation. The operator shall further require all of its sub-contractors, vendors and persons contracted to do work in any manner to submit themselves to the Lockport Police Department for purposes of obtaining a photo ID which shall be worn by said persons at all times while working at the carnival site.

(79 Code, § 110.035) (Am. Ord. 97-080, passed 11-24-97) Penalty, see § 10.99