

DEVELOPMENT APPLICATION AND REVIEW SCHEDULE - 2019

Application Submittal Deadline	Tentative Plan & Zoning Commission Meeting 7:00 PM	Tentative City Council Committee of the Whole 7:00 PM	Tentative City Council Meeting 7:30 PM
*Refer to 2018 schedule	12/11/18 (Tuesday)	1/16/19 (Wednesday)	2/06/19 (Wednesday)
Refer to 2018 schedule	1/08/19 (Tuesday)	2/06/19 (Wednesday)	2/20/19 (Wednesday)
12/18/18	2/12/19 (Tuesday)	3/06/19 (Wednesday)	3/20/19 (Wednesday)
1/15/19	3/12/19 (Tuesday)	4/03/19 (Wednesday)	4/17/19 (Wednesday)
2/12/19	4/09/19 (Tuesday)	5/01/19 (Wednesday)	5/15/19 (Wednesday)
3/19/19	5/14/19 (Tuesday)	6/05/19 (Wednesday)	6/19/19 (Wednesday)
*4/16/19	6/11/19 (Tuesday)	7/17/19 (Wednesday)	8/07/19 (Wednesday)
5/14/19	7/09/19 (Tuesday)	8/07/19 (Wednesday)	8/21/19 (Wednesday)
6/18/19	8/13/19 (Tuesday)	9/04/19 (Wednesday)	9/18/19 (Wednesday)
7/16/19	9/10/19 (Tuesday)	10/02/19 (Wednesday)	10/16/19 (Wednesday)
* 8/13/19	10/08/19 (Tuesday)	11/06/19 (Wednesday)	12/04/19 (Wednesday)
9/17/19	11/12/19 (Tuesday)	12/04/19 (Wednesday)	12/18/19 (Wednesday)
*10/15/19	12/10/19 (Tuesday)	1/15/20 (Wednesday)	2/05/20 (Wednesday)
11/12/19	1/14/20 (Tuesday)	2/05/20 (Wednesday)	2/19/20 (Wednesday)

General Notes.

- All application submittals (including required fees) must to be submitted to the Community Development Department, located in City Hall at 222 E. 9th Street, 2nd Floor.
- Incomplete application submittals will not be accepted by the City or reviewed by City staff until all items are submitted and all application fees are paid. Submittals will be reviewed for compliance with the requirements of the submittal process as well as the requirements of the Zoning Ordinance, Development Code and other applicable codes and ordinances. Failure to meet the requirements may result in an incomplete application and a subsequent delay in the review process.
- Applications that include submittal of a new annexation agreement or development agreement (or amendment to said agreements) will extend the development review/approval process due to time required to review and negotiate the agreement.
- Any questions regarding the schedule, application submittal requirements, or review process should be directed to the Kimberly Phillips, City Planner, at (815) 838-0549 ext. 1130 or kphillips@lockport.org

Meeting Dates. Meeting dates are tentative in nature. Staff reserves the right to postpone any application to a future meeting even if the application submittal deadline has been met. The actual amount of time it takes to review an application submittal will vary depending on the following:

- Number of requested actions
- Accuracy of the required plans and supporting documentation at the time of initial submittal
- Complexity of the proposal
- Plan resubmittals in response to staff comments

Only upon confirmation from all members of the City’s development review staff that there are no outstanding issues or that remaining issues are minor in nature, will the proposal proceed to the Plan and Zoning Commission for review and recommendation to the Committee of the Whole. Staff will confirm all meeting dates with an applicant or an applicant’s designated contact person.

Meeting Location/Time/Attendance: All of the above listed meetings are located at City Hall – 222 E. Ninth Street, 3rd Floor Council Chambers, Lockport, Illinois 60441 at 7:00 p.m. Applicants or their representatives must be present at the scheduled meetings or their case will be postponed. ** Note – Due to holiday scheduling in 2019, there will not be two COTW/CC meetings, cases will be scheduled for the next consecutive meeting.*